

Janine Biscari, Ed.D.

EDUCATION

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| Ed.D. Educational Administration, Leadership, and Technology Dowling College, Oakdale, NY | May 2015 |
| Dissertation: “Military Veterans’ Perceptions of Campus Support Services, Levels of Adjustment, and Preparedness to Graduate from College” <i>Published in ProQuest</i> | 2015 |
| Publication: “Does Being Involved in Extracurricular Activities Contribute to Student Achievement in English Language Arts?” Co-authored paper. <i>Published in One Voice International Scholarly Collection</i> <i>Accepted to Hawaii International Conference on Education</i> | 2013 2014 |
| Presenter: National Conference on the First Year Experience in Las Vegas, Nevada <i>Military veterans and their perceptions of campus support and adjustment in relation to their preparedness to graduate from college</i> | 2019 |
| Long Island Council for Student Personnel Administrators <i>Military veterans and their perceptions of campus support and adjustment in relation to their preparedness to graduate from college</i> | 2018 |
| National Conference on the First Year Experience in Atlanta, Georgia <i>Military veterans and their perceptions of campus support and adjustment in relation to their preparedness to graduate from college</i> | 2017 |
| National Conference on the First Year Experience in Dallas, Texas <i>Serving those who have served</i> | 2015 |
| Association for Student Affairs at Catholic Colleges and Universities in Providence, Rhode Island <i>Serving those who have served</i> | 2015 |
| M.S. Ed., Educational Administration and Policy Studies Hofstra University, Hempstead, NY | May 2008 |
| B.A., English and American Literature Hofstra University, Hempstead, NY | May 2006 |

RELATED EXPERIENCE

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| Vice President for Student Affairs, Molloy University, Rockville Centre, NY <i>Serving as interim Director of Residence Life since July 2023</i> | September 2017-Present |
| <ul style="list-style-type: none">• Serve as chief student affairs officer, reporting directly to the President. Serve on President’s Cabinet with five other Vice Presidents and lead strategic initiatives for the University surrounding facilities and enrollment.• Provide leadership to ensure that the University provides a comprehensive array of student services and student development programs focused on student success through oversight of Athletics, Campus Life, Career Center, Commencement, Dean of Students, Esports, Family Weekend, Health Services, Media for Student Engagement, New Student Orientation, Public Safety, Residence Life, Student Personal Counseling.• Serve as member of Laudato Si Service and Sustainability Committee, Strategic Enrollment Management Committee, Strategic Plan Steering Committee and Middle States Self-study Committee.• Teach first year experience course in person and online utilizing Canvas. Co-designed a course for the Ed.D. program for Fall ’24. Serve as a reader for Ed.D. candidate dissertations. | |

- Oversee a multi-million-dollar budget for the Division of Student Affairs.
- Plan, design, develop and deliver campus-wide student programs and services that implement the goals of the University; provide leadership for evaluating and ensuring quality in all aspects of the University's student services.
- Planned logistics of new residence hall, including but not limited to all furniture, living learning community, and staffing.
- Present at high schools on leadership topics including social media and brand to aid with enrollment efforts. Coordinate student affairs components of all enrollment events.
- Recruit for Molloy Esports at high schools and work with high schools and local school districts on partnerships, leadership development workshops, and pathway opportunities.
- Chair the Emergency Management Team for the University and coordinate tabletop exercises and lockdown drills with local police.
- Plan and implement all components of New Student Orientation, Parent Orientation, Transfer Orientation, and Family Weekend.
- Serve as appeals person for Title IX and disciplinary cases.
- Responsible for oversight of Student Handbook and Residence Life Handbook.
- Host leadership development and public speaking workshops for Molloy students.
- Work with Village of Rockville Centre to acquire field usage for Division II athletics.
- Serve as part of on-call team of administrators for campus emergencies, primary Student Affairs responder for large-scale emergencies.

Chair of COVID-19 College Taskforce, Molloy University, Rockville Centre, NY

March 2019-May 2023

- Advise College President and Cabinet regularly on changing guidance from New York State, CDC, and local department of health. Implement changes as needed.
- Monitor COVID-19 cases daily to advise President on change in regulations if needed.
- Responsible for all COVID-19 related communications, internal and external.
- Coordinate all guidance for all Molloy locations, including but not limited to signage and logistics.
- Oversee all components of COVID-19 testing and contact tracing in collaboration with Health Services and the Department of Health.

Dean of Students, Molloy College, Rockville Centre, NY

May 2015- August 2017

- Worked directly with Vice President for Student Affairs in responding to campus concerns, assessing programs, and creating new events for campus.
- Was responsible for coordinating New Student Orientation.
- Was responsible for the implementation and organization of over 500 events during the academic year.
- Advised and oversaw Molloy Student Government and 60 student clubs and organizations on campus.
- Supervised Coordinator of Campus Life, Coordinator of Wellness and Activities, Coordinator of Residence Life, Director of Student Personal Counseling, Director of Career Center, and Coordinators of College Image Production and Creative Student Media.
- Coordinated judicial process for students.
- Planned and implemented Title IX training for students.
- Supervised graduate interns and graduate assistants within division of Student Affairs.
- Managed multiple budgets, averaging \$600,000, including commencement, orientation, campus life and residence life.
- Worked with approximately 200 students to plan social, educational, wellness, multicultural, and community service events on campus.
- Served on various campus wide committees, including Priorities and Planning, Students of Concern, and Community and Campus Life.
- Served as chair of campus-wide food committee.

Director of Campus Life, Molloy College, Rockville Centre, NY

May 2011- April 2015

- Supervised Coordinator of Campus Life, Coordinator of Wellness and Activities, and Coordinator of Residence Life.
- Supervised graduate interns and graduate assistants within division of Student Affairs.
- Coordinated and served on student judicial hearings and student appeal hearings.
- Planned Orientation Leader and Resident Assistant training each year.
- Collaborated with multiple departments on campus to plan events for students.
- Organized New Student Orientation and Commencement.

- Coordinated and presented at summer leadership workshops and student government conferences.
- Participated in on-call rotation for campus emergencies.
- Co-created #molloylife social media brand for Molloy community.
- Served as Middle States sub-committee member.
- Served as Title IX deputy.

Assistant Dean of Admission, Hofstra University, Hempstead, NY

August 2009- May 2011

- Primarily recruited high school seniors from the five boroughs of New York.
- Read and reviewed all applications received from students within the five boroughs of New York.
- Read, proofread, and critiqued prospective student college essay
- Conducted college interviews with prospective students.
- Maintained constant contact with guidance counselors, prospective students, and current students regarding Hofstra.
- Scheduled 90 fall travel commitments for five boroughs, including high school visits and college fairs.
- Facilitated information sessions for high school students and parents regarding the college search process.
- Participated in all admission events on campus such as Open House, Admitted Student Day, and Sophomore Preview Day.
- Served as liaison between Admission and HEOP Office.
- Read and reviewed all HEOP applications, financial statements, and participated in group interview process for HEOP.
- Served as member of campus visit team, facilitating overnight visit program and group visits to campus.
- Coordinated supervision of student tour guides.
- Worked with current students to coordinate student-to-student telethons and email campaigns.

Resident Director Twin Oaks Apartments, Hofstra University, Hempstead, NY

August 2007- May 2008

- Supervised and trained a staff of seven resident assistants.
- Managed two off-campus apartment buildings of approximately 300 undergraduate, graduate, and law students.
- Oversaw a programming meal log budget totaling approximately \$4,000 a year.
- Facilitated weekly hall programming and advised hall government.
- Coordinated the maintenance of building facilities.
- Accounted for weekly building occupancy.
- Participated in “Director on Duty” emergency on-call rotation for a campus housing approximately 4,400 students.
- Conducted staff recruitment, selection, and training of approximately 160 resident assistants.
- Planned diversity programming initiatives for students.
- Designed, coordinated, and participated in the opening and closing of the residence hall.
- Served on campus committees for homecoming, move in weekends, and orientation.

Resident Director Netherlands South, Hofstra University, Hempstead, NY

August 2006- May 2007

- Supervised and trained a staff of ten resident assistants.
- Managed a five building first year residence complex of approximately 250 students.
- Piloted the university’s first ever Living Learning Community.
- Worked with faculty to plan programs for health science Living Learning Community.
- Spoke with parents and family members regularly regarding concerns.
- Oversaw a programming a meal log budget totaling approximately \$6,000 a year.
- Participated in “Director on Duty” emergency on-call rotation for a campus housing approximately 4,400 students.
- Designed, coordinated, and participated in the opening and closing of the residence hall.

SELECTED CONFERENCES AND WORKSHOPS ATTENDED

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| Mental Health Institute for Deans of Students: Legal and Case Management Considerations in Savannah, Georgia | June 2019 |
| NASPA, Philadelphia, Pennsylvania | March 2018 |
| NASPA Alice Manicur Symposium in San Antonio, Texas | January 2016 |
| National Orientation Directors Association in Denver, Colorado | October 2015 |
| Association for Catholic Colleges and Universities at Boston College | July 2015 |
| National Conference on Student Leadership in Orlando, Florida | November 2014 |
| National Conference on the First Year Experience in San Antonio, Texas | February 2012 |
| American Student Government Association Conference in Washington, D.C. | October 2011 |
| NYSACAC Summer Institute at Skidmore College | August 2010 |

AWARDS AND RECOGNITION

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| Molloy College President's Medal | 2021 |
| Molloy College Administrator of the Year Award | 2013 |
| Molloy College Outstanding Campus Service Award | 2012 and 2013 |

PROFESSIONAL AFFILIATIONS

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| Molloy College Administrator's Council, <i>Secretary</i> | 2013-2015 |
| Student Affairs Professionals in Higher Education (NASPA) | 2012-present |
| Association of College and University Housing Officers (ACUHO) | 2012-present |
| National Orientation Directors Association (NODA) | 2011- present |
| Long Island Council of Student Personnel Administrators (LICSPA) | 2011-present |

SKILLS

Proficient in Microsoft Word, PowerPoint, Excel, Jenzabar, Collegiate Link, Social Media, ERez Life, Canvas