

Farmingdale State College

State University of New York

BROAD BASED FEE WAIVER AND COLLEGE REFUND POLICY

SUMMARY

This policy identifies the Farmingdale State College (FSC) Broad Based Fee Waiver and College Refund Policy.

Broad Based Fees are generally charged to the majority of students to finance discrete activities that benefit the student body. These fees include:

- College Fee
- Technology Fee
- Student Activity Fee
- Intercollegiate Athletic Fee
- Health Service Fee
- Recreation Fee
- Transportation Fee
- Transcript Fee
- Inclusive Access Fee

POLICY STATEMENT

Farmingdale State College will not grant waivers of mandatory Broad Based Fees except as articulated in this document. Certain extenuating circumstances may warrant waiver or refund of additional fees or charges for additional populations on a limited and explicitly documented basis.

Students Enrolled in Exclusively Online or Remote Learning Courses will receive waivers from the following fees:

- Intercollegiate Athletic Fee
- Recreation Fee
- Transportation Fee

Any students residing on campus while enrolled in exclusively online or remote learning courses will not receive a waiver from these fees.

Students engaged in Internships – For credit bearing internships during which students will not be enrolled in any classes on campus the following fees will be waived:

- Intercollegiate Athletic Fee
- Recreation Fee
- Transportation Fee

Any students residing on campus while enrolled in semester-length internship programs will not receive a waiver from these fees.

Students who are studying abroad in credit bearing, full semester programs will receive waivers from the following:

- Student Activity Fee

- Intercollegiate Athletic Fee
- Health Service Fee
- Recreation Fee
- Transportation Fee

Waive/Opt-Out:

The following populations may be eligible to waive or opt-out of the Broad Based Fees as identified below:

Employees

All full-time employees of FSC and the Research Foundation (RF) at FSC may be eligible for a waiver of certain broad based fees.

These include:

- Student Activity Fee
- Intercollegiate Athletic Fee
- Health Service Fee
- Recreation Fee

Employees seeking a fee waiver must obtain employment verification from Human Resources for **each** semester in which they are enrolled. Employees requesting a fee waiver must submit the Employee Fee Waiver Request Form to Human Resources within 30 days of the first day of the semester. Any request received after this date will be denied.

Access the **Employee Fee Waiver Request Form** at <http://forms.farmingdale.edu>.

Inclusive Access Fee

FSC is developing a new fee exclusively tied to specific courses that will provide for course materials for students at a reduced overall cost and in a streamlined manner. Any student not enrolled in a course providing Inclusive Access will receive a waiver of this fee. Any student enrolled in such a course may also opt-out of this fee if they chose to do so. All other students enrolled in an Inclusive Access course will be charged the fee.

Refund of Broad Based Fees

In the event the College transitions to exclusively online or remote instruction at any point during the semester students will receive a prorated credit to their account, *where applicable*, for room, board, other meal plans, certain course fees and the following broad based fees:

- Student Activity Fee
- Intercollegiate Athletic Fee
- Recreation Fee
- Transportation Fee

The calculation of the amount of the credit will be based on the date of official transition to remote learning through the conclusion of the semester and will be credited on a prorated basis.

Students for whom this credit results in a refund to their student account will receive a refund payment from the College. Students who would prefer to transfer this credit to a subsequent semester rather than receive a direct refund from the College may contact student accounts.

Students who still have a balance due to the College following the credit will have a reduced payment obligation.

In cases where students have outstanding loans for their education these payments will not reduce their outstanding loan obligation.