Google Meet

To use Google Meet, in a web browser (preferably Google Chrome), go to ...

https://meet.google.com/meet

Click Sign in the upper right corner.



Sign in with your Farmingdale email address (<u>username@farmingdale.edu</u>).

After selecting Next on the Google Sign in, you will see the Farmingdale federated login page. Enter your username/password.

Google	
Sign in Use your Google Account	
Email or phone	For security reasons, please log out and exit your web browser when you are done accessing services that require authentication!
Forgot email?	
Not your computer? Use Guest mode to sign in privately.	Username@Farmingdale.edu
	Password
Create account Next	
	Sign in

Click Join or start a meeting and then enter your name or leave it blank. Click Continue



You will now be ready to start the meeting with information to invite others. Click Join now.



To add someone to a meeting, choose Add people and enter their email addresses. Click Invite.



When in a meeting, you can also Add people. In the top right hand corner click on the icon circled below. Select Add people and add their email address(es). Click Invite.



On the bottom of your window in the middle, you will see the below icons.



You can toggle your microphone and camera on/off.

To leave a meeting, select the red phone handset.